



General Transfer of Stock Instructions

2019

In order for us to complete a transfer of stock the following documentation is required. Some may not be applicable to every situation. For questions, contact VAP. Applicable documents must be completed and returned to process your request.

- Notice and Request for Approval of Proposed Transfer of Shares
 - The transferee assumes your Uniform Marketing Agreement upon transfer. Copies are available.
- Original Stock Certificate
 - If original has been destroyed, complete the Affidavit of Lost Certificate available upon request.
- Copy of Trust Agreement, as applicable
- Copy of Death Certificate, as applicable

Go to our [Contact Us](#) page for questions!